



THSLL Game Report Instructions

Per the THSLL rulebook "All Member Team (Home Team) coaches are to submit game reports including the official game score via the THSLL website within 48 hours of the end of the game." The game report is used to report game incidents to the coordinators as well as a record of the score.

By using the new online version of game reports, it eliminates the need for coaches to constantly enter in the same information for each game (teams, date, time, etc.). This will make for faster record keeping and minimize the potential for errors.

Summary

- Home Team clicks on "Submit Report" to submit a game report. Fill in all required information. Scores will be posted immediately.
- State Admin and Local District Coordinator will receive an e-mail and copy of the full game report. Coaches have the option to request a copy of what was submitted on the form.
- Away Team has the **option** of submitting their own game report for the same game including game incidents, ejections. – The away team is not required to submit a game report. However one is needed to document game situations including ejections and unsportsmanlike penalties. Scores submitted by away teams are not posted.
- State Admin will finalize game report. Game report will be locked and no further updates can be made for that game.
- If there is a score discrepancy of any kind, please contact your coordinator as soon as possible so this can be resolved.
- The following pages will show in detail how to submit game reports online.

PLEASE ADD GAMEREPORT@THSLL.ORG TO YOUR E-MAIL ADDRESS BOOK SO IT WILL NOT GET MARKED AS SPAM.



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Detailed Instructions for Coaches

1. Navigate to <http://www.thsll.org>
2. On the left menu, click on "Coaches / Admin Login"

SITE NAVIGATION

- > Coaches / Admin Login
- > THSLL Mobile Site
- > League Awards
- > League Rules
- > League Scores
- > Upcoming Games **NEW**
- > Championship Recap
- > State Championship
- > Sponsors
- > Become a Sponsor
- > Job Postings

LATEST GAME RESULTS

Date	Teams	Game Type	Winner	Score
01/28	Bowie JV vs McNeil JV	JV	McNeil JV	6-9
01/28	Bowie vs McNeil	Non-District	McNeil	7-11

**Scores for games within the last 24 hours.

**Scores are posted when the home team submits their game report.

LATEST THSLL NEWS

Cascade R NOCSAE Compliance InstructionsDecember 15, 2014

Instructions To Return a Cascade R Helmet For Certified Modification
r.cascadelacrosse.com/

To return a helmet for certified modification, consumers can begin the return process by providing information at this site beginning on December 13 at 8 a.m. Upon receipt of this information, Cascade will send a pre-paid shipping label to you. Once

3. Log in with your username and password. This is the same username and password used when setting up your contacts and schedule. Click the "login" button to continue.

Login

The information you are trying to view is password secured. If you are a coach and do not have a password please contact your district coordinator.

Username

Password



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4. Once you log in successfully, you will see all the teams you have access to on the left. If you are a coach of only one team you will see just that team listed.

Click the team you would like to submit the game report for.

TEAM ACTIONS

» [Admin Home Page](#)

User Links

- » [District Contacts](#)
- » [Forms and Due Dates](#)
- » [Change Password](#)
- » [Logout](#)

YOUR TEAMS

- » [McKinney](#)
- » [McKinney JV](#)

THSLL SECURE AREA

League Messages

Home coaches, please remember

Schedule entry has ended. All sch

Appendix J – THSLL 2014-2015 Se

- Beginning of THSLL season
- End of THSLL season game with a Rain dates of April 25
- Nominations and supporting the Year
- All-State, All-District, Honora
- Ballots sent to Division I and
- Division I and Division II Dis
- All-State/District Selection, C
- AA/AAA nominations and su
- All and All Super Regional

5. You will see the team summary page. On the left navigation menu, click “Game Reports”.

TEAM ACTIONS

» [Admin Home Page](#)

Manage McKinney

- » [Team Summary](#)
- » [Upload Team Files](#)
- » [Team Contacts](#)
- » [Game Reports](#)
- » [Contact Your Coordinator](#)

User Links

- » [District Contacts](#)
- » [Forms and Due Dates](#)
- » [Change Password](#)
- » [Logout](#)

GAME REPORTS : MCKINNEY

Per the THSLL rulebook "**All Member Team (Home Team) coaches are to submit game reports including the official game score via the THSLL website within 48 hours of the end of the game.**"

- Home Team clicks on "Submit Report" to submit a game report. Fill in all required information. Scores will be posted immediately.
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- State Admin will finalize game report. Game report will be locked and no further updates can be made for that game.
- If there is a score discrepancy of any kind, please contact your coordinator as soon as possible so this can be resolved.
- Click [HERE](#) to view a tutorial on how to submit game reports.
- It is recommended that game reports not be submitted via mobile device.
- Ratings are:
 - 1 - Poor
 - 2 - Below Average
 - 3 - Average
 - 4 - Above Average
 - 5 - Excellent



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6. You will see all of your scheduled games and the “Game Report Status”

Game Reports (only home team is required, away is optional).					
Date	Teams	Game Type	W / L	Posted Score	Game Report Status
Sat 01/01 2:00 p.m.	Trinity vs Frisco	DIII District	W	1-5	Report Submitted
Sun 01/02 9:00 a.m.	Frisco @ Parish Episcopal	Non-District			Submit Report (Optional)
Sun 01/02 10:00 a.m.	Lovejoy vs Frisco	DIII District			Submit Report
Fri 02/25 6:30 p.m.	Frisco @ Parish Episcopal	Non-District			--
Sat 02/26 1:00 p.m.	Frisco @ Wylie	DIII District			--
Sat 03/05 7:00 p.m.	Frisco @ Flower Mound	DIII District			--
Tue 03/08 6:00 p.m.	Rockwall vs Frisco	DIII District			--

The “Game Report Status” shows the progress of a game report.

--	The game report is not available yet. The game reports become available after the scheduled start of the game.
Submit Report	You are required to submit this game report being the home team.
Submit Report (Optional)	Since you are the visiting team, your game report is optional.
Report Submitted	A game report has already been submitted. You may make additional changes to this report.
Report Locked	This game report has been reviewed and has been marked “Final”. The game report has been locked and no additional changes may be made. You may click this to view your submission after it has been locked.



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7. To submit a report, click on “Submit Report” or “Submit Report (Optional)”

Lovejoy vs Frisco	
Would you like a copy of the submitted report?	<input type="button" value="Yes"/> <input type="button" value="No"/> E-Mail will be sent to your e-mail address on file.
Game Date	Sunday January 2nd
Game Time	10:00 a.m.
Did the game start on time?	<input type="button" value="Yes"/> <input type="button" value="No"/> If not, why <input type="text"/>
Game Scoring Information	
Score : Frisco *	<input type="text" value="3"/>
Score : Lovejoy*	<input type="text" value="2"/>
Overtime?	<input checked="" type="checkbox"/>

The following fields are REQUIRED in every game report!

- ✓ Home Score
- ✓ Away Score
- ✓ Officials Names
- ✓ Official Rankings

The remaining fields are optional but highly recommended. Remember, the coordinator won't know something happened unless it is in the game report.

- ✓ Would you like a copy? (*Default is yes, you can change it to no*)
- ✓ Did the game start on time
- ✓ If not, why?
- ✓ Was this an overtime win?
- ✓ Home Injuries
- ✓ Home Ejections
- ✓ Home Unsportsmanlike Penalties
- ✓ Away Injuries
- ✓ Away Ejections
- ✓ Away Unsportsmanlike Penalties
- ✓ Comments on the Field
- ✓ Comments on the Table/Clock
- ✓ Comments on the Officiating Crew
- ✓ Comments on any Game Incidents
- ✓ General Comments not covered above.



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Fill out the form and click "Submit Game Report" at the bottom of the form. You will be asked to confirm that you wish to submit the report.

Game Comments

Great game! The parents and fans had a good time and the boys got to play some great competition.

Submit Game Report Cancel

8. An e-mail will be sent to the coordinator, state administrator, and yourself if you chose to do so. If you chose to receive a copy, please make sure you add gamereport@thsll.org to your address book so it does not get marked as spam.

What's New | Inbox 17 emails | Sun 01/02 10:00 a.m. |

Delete | Reply | Forward | Spam | Move | Print | Actions

From: THSL.L Game Report <gamereport@thsll.org> | Add to Contacts
To: Nancy Powers <chris-shaffer@sbcglobal.net>
Cc: Coordinator Chris Shaffer <chris-shaffer@sbcglobal.net>; Coach <chrisindfw@yahoo.com>

Submitter Name :
Submitter E-Mail : chrisindfw@yahoo.com
Submitter Team : Sun 01/02
Game Date / Time : Sun 01/02 10:00 a.m.
Game on Time? : Yes
If not, why? :

=====

Home Team : Frisco
Home Team Score : 5
Home - Injuries : #32 Broke his arm while shooting.
Home - Ejections : #4 - Fighting
Home - USC :

=====

Away Team : Lovejoy
Away Team Score : 3
Away - Injuries :
Away - Ejections : #10 - Fighting
Away - USC :

=====

Field Comments :
=====

Table Comments :
=====

Officials Comments :
Great job!

=====

Game Incidents :
=====

Comments :
Great game! The parents and fans had a good time and the boys got to play some great competition.
=====

---End of Report---

This is an automated e-mail messages, I'm sorry but replies to this message cannot be read.



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9. To edit a submitted game report, follow the same steps in #7 but click on “Report Submitted” to get to the report. An e-mail will be sent with the updates.

10. Once the report is locked, you can click on “Report Locked” to display a read only version on your screen.

11. Once the home team has submitted their game report, the score will be posted and will show up district page under “District Scores” and also the game outcome will be reflected in the standings.

The score will also show up on the game report screen as well as the schedule screen in the coaches secure area.

12. If a visiting coach identifies that the posted score from the home team is incorrect, they must do the following as soon as possible.

- ✓ Submit their optional game report with the score they think is correct.
- ✓ E-Mail their Coordinator and State Administrator immediately with the correct score.
- ✓ The coordinators will work with both coaches to come to an agreement on the score.
- ✓ If needed, the coordinators will update the score online to the correct score.



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Required Official Ratings

All game reports must include rankings on the officials. THSL has partnered with SWLOA and came up with five questions that must be answered about each official:

1. Official demonstrates a thorough knowledge of game and rules.
2. Demonstrates good game management, control, and mechanics.
3. Professionally communicated and interfaces with players, coaches, and table.
4. Demonstrates good mobility and is capable of keeping up with the physical demands of officiating a game.
5. Consistency in making calls.

When filling out your game report, there are spots for who the officials were. It is the responsibility of the coach to make sure he or she obtains the names. This can be done during the pre-game certification or via the email from the arbiter system for that game.

Select Officials	
Official #1 *	Official #1 Official #1 Did Not Get Official's Name Official Not Listed
Official #2 *	Adams, Jon Adams, Tim Anthony, Steve Arata, Daniel Arata, Martin
Official #3 *	Barrier, Brad Berkel, Joseph Sillman, Michael Bonadone, Matt Bond, Clint Boyce, Sandy Brouwer, DJ Brown, Gene Brunette, Robert Burke, Remington Cagney, Kevin Cagney, Tim
Rate Officials	
Question #1 *	Official #3 5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor
Knowledge of game and rules	

Select Officials	
Official #1 *	Official #1
Official #2 *	Official #2
Official #3 *	Official #3

At least one official is required to be ranked for the game report to submit properly.

These are the common scenarios you will face when picking an official. For each scenario, it will list what you should select for each of the official's name boxes

- You have only one official:



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- Official #1 = Official's name
 - Official #2 = "No 2nd Official"
 - Official #3 = "No 3rd Official"
- You have only two officials:
 - Official #1 = Official's name
 - Official #2 = Official's name
 - Official #3 = "No 3rd Official"
- You do not know who the official is:
 - Official # = "Did not get the Official's Name"
- The official's name is not listed:
 - Official # = "Official Not Listed"
 - Selecting "Official Not Listed" will cause a new text box to appear for you to manually enter the official's name.

Select Officials	
Official #1 *	<div>Official Not Listed ▼</div> <div>Enter Name <input type="text"/></div>

Rating the official's is fairly simple. Simply click on the rating you wish to give in each category. Each official has their own column. If you do not have a 2nd or 3rd official, that column is hidden.



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Select Officials			
Official #1 *	Cagney, Tim		
Official #2 *	Shaffer, Chris		
Official #3 *	No 3rd Official		

Rate Officials			
	Cagney, Tim	Shaffer, Chris	Not Applicable
Question #1 * Knowledge of game and rules	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	
Question #2 * Game management and control	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	
Question #3 * Communication skills	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	
Question #4 * Physical conditioning	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	
Question #5 * Consistency in making calls	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	5 - Excellent 4 - Above Average 3 - Average 2 - Below Average 1 - Poor	

Complete this section along with the rest of your game report and you are done!

Thank you in advance for taking the extra time to give feedback on the officials, the information gathered will be extremely valuable to both the THSLL and SWLOA.

Good luck this season!